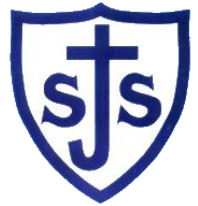


St Joseph's Catholic Primary School, Bexley
SCHOOL PREMISES MANAGER VACANCY



Start date: July / August 2026

Is it time for you to take on a new and central role in a professional and child-centred environment, where everyone is known and valued?



Monday to Friday
6:30 - 11:30am / 4:00 - 6:00pm*
36 hours per week / 52 weeks

Bexley Scale 071-074
£17.33 - £18.11 per hour
£32,535 - £33,987 FTE

Application form and further information available on the school website: www.st-josephs.bexley.sch.uk/vacancies
Closing date: 8 June 2026 Interview date: TBC

Following the forthcoming retirement of the previous long standing post holder, St Joseph's is looking to appoint its next School Premises Manager. Working alongside the Head of School, the Premises Manager ensures the safe and efficient operation of the St Joseph's premises and site on a day-to-day basis, maintaining the functionality, cleanliness, security and compliance of the building and grounds. The school environment is seen as a particular strength of St Joseph's, providing a great setting for children and staff alike. The role also involves varied list of short and long term tasks such as regular inspections, liaising with contractors and scheduling works around the school's academic calendar.

You will have excellent communication and interpersonal skills, with a strong attention to detail. You will have experience of the importance of health and safety and good practical skills. Training in the school's specific systems and tools will be provided to the successful candidate. There will be an opportunity for the successful candidate to work alongside the current postholder to further support their transition into this critical role.

If you would like an initial confidential conversation to learn more about the position contact the Executive Head Teacher, Mark Hannon:

Mobile: 07763142903 Email: mhannon1.303@st-fidelis.sch.uk

**Please note - there is flexibility in the hours / split shift nature of this role.*



St Joseph's Catholic Primary School
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